



REPUBLIC OF KENYA  
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When Replying Please Quote

Ref: TNT/025/2020 – 2021 (29)

THE NATIONAL TREASURY

P.O. BOX 30007 – 00100

NAIROBI

27<sup>th</sup> November, 2020

To All Bidders

REF: DEVELOPMENT OF A PUBLIC INVESTMENT MANAGEMENT  
INFORMATION SYSTEM (PIMIS)  
TENDER NO. TNT/025/2020-2021: ADDENDUM 1

The National Treasury has issued the following addendum to the Tender for Development of a Public Investment Management Information System (PIMIS) following requests from interested bidders.

S/No	Request	Clarification
1.	<p>Page 19 states "All copies that require certification to be certified by a Commissioner of Oaths or a Notary Public for Foreign Firms".</p> <p><b>Question:</b> When foreign firms are considered the certification is done by the Notary Public in Kenya or in the country of origin?</p>	<p>Can be done by a Notary Public in the country of origin or by Commissioner of Oaths in Kenya</p>
2.	<p>Clause 20.0 states "The successful service provider is expected to provide evidence of three (3) PIM Information Systems that they have developed within the last five (5) years by sponsoring/facilitating five (5) officers to visit the field sites where the systems were developed."</p> <p><b>Question:</b> This activity is expected to be performed at the pre-award stage or at the initial stage of the assignment? If at the pre-award stage, is it acceptable to conduct systems demonstration online?</p>	<p>To be done at post award stage</p> <p>However, the modality of how to perform the activity will be determined at a later stage.</p>
3.	<p>In case of Joint Venture/Consortium Bid are all companies required to submit</p>	<p>In case of Joint Venture /Consortium, there should be an agreement on who</p>

	<p>Power of Attorney or only Prime/Lead Bidder?</p> <p>What documents to support Joint Venture/Consortium Bid are required, i.e. is Teaming agreement sufficient?</p>	<p>shall sign the tender documents and execute the contract in Joint Venture /Consortium.</p> <p>Provide the name (s) of the person (s) authorized to sign the tender documents and execute the contract.</p>
4.	<p>The ongoing COVID-19 pandemic has resulted into significant delays in shipment of documents by all major couriers. The expected delivery time to Kenya can easily take 2-3 weeks.</p> <p>To allow shipment of original documents by foreign firms, we would greatly appreciate you considering providing time extension from the day of response to clarifications.</p> <p>In view of the complexity associated with it and also the need to ensure the availability of the requested hardware, we would like to kindly ask for an extension of two weeks in the deadline for submitting proposals, thus giving us the conditions to be able to deliver the best possible proposal to you.</p>	<p>Tender has been extended by One (1) week to close on <b>Friday 11<sup>th</sup> December, 2020</b> at 11.00 a.m.</p>
5.	<p>ITT Clause Number 2.20.1: According to the Technical Mandatory Criteria, some of the documents should be certified by the Kenyan mission. In our case, the listed documents are already certified by the State Government authority of the country of origin. Could you please confirm that this is acceptable and there is no further need to certify them at the Kenyan mission?</p>	<p>They shall be further certified by the Kenyan mission or Notary Public in the country of origin or by Commissioner of Oaths in Kenya.</p> <p>The State Government Authority shall forward the certified copies to the Kenyan mission for authentication.</p>
6.	<p>Minimum Server technical specifications: The technical specifications provided in this section are not sufficient for the number of concurrent users indicated in the TOR. Could you please confirm that we are allowed to make modifications to those specifications in order to meet the expected number of concurrent users?</p>	<p>The specifications provided are bear minimum.</p> <p>The bidder proposal should meet the minimum specifications and also be able to support the system proposed</p>
7.	<p>We also take the opportunity to ask, since in some countries there are no Kenya Embassy, how can we certify our</p>	<p>Certification can be done at the nearest Kenyan Embassy or Notary Public in the country of origin or by Commissioner of</p>



	Incorporation Certificate.  This certificates are dematerialized and can be validated by direct access to the some countries website.	Oaths in Kenya
8.	Should any Database Software (DBMS) be licensed and included in the proposal or do you already have software licensed for this purpose? If licenses are to be included for how long and for how many users should we expect?	Three years' license for the software as per the industry practice.  The users should be as per the concurrent users on page 45 of the tender document
9.	Should the Operating Systems be licensed? For how long?	Three years license for the software as per the industry practice.
10.	Should the necessary Business Intelligence Software be licensed? For how long?	Three years license for the software as per the industry practice.
11.	Given the current situation with the Covid-19 pandemic, is it possible to carry out this work using remote work? Do you see any restrictions on this form of work?	Remote working shall not be allowed.  The works shall be done observing the Ministry of Health restrictions
12.	In the tender document, we are supposed to supply a "Support Helpdesk", what exactly are the tasks that are expected to be accomplished? What level of support is needed?	All support needed by the users
13.	The document also states, "To incorporate Electronic Document Management System (EDMS) module into PIM system". Does this mean that this EDMS system already exists and that interconnection is necessary or, on the other hand, it is necessary to develop the EDMS system from scratch?	EDMS does not exist. It will be developed as a module in PIMIS
14.	Are travel expenses outside of Nairobi (for training) supported by the National Treasury separately or should they be included in the proposal? If they are to be considered, is it possible to estimate how many trips and to which places are they foreseen?	The bidder to provide travel expenses for their facilitators. The number of trips cannot be ascertained at this point in time but there shall be trips within the country at all points of use.
15.	"i. System user training (150 users) in workshop for not less than 7 days". Does this mean there are 7 days in total or 7 days for each workshop?	7 days for each workshop for Three (3) workshops
16.	The Payment Schedule indicated must have an error since the sum of the various instalments totals 95% and not 100%.	Clause 15.0 Terms of Payments Page 53  1. Inception report – 10% 2. System user requirements - 15% 3. Development and deployment of

		<p>the system and Hardware delivery - 25%</p> <p>4. Developed system ready for data migration and Integration - 25%</p> <p>5. System handover - 20%</p> <p>6. Post go live warranty support- 5%</p>
17	<p>Technical Evaluation Criteria number 10 regarding the GIS Technology expert must contain an error since a copy of a certificate is asked for the experience and not for the BSc degree.</p> <p>Three (3) years' experience in technical design applications like ArcView GIS or ESRI extensions, AutoCAD or related GIS applications (<b>attach copy of the certificate</b>)</p>	<p>The criteria should read:</p> <p>Three (3) years' experience in technical design applications like ArcView GIS or ESRI extensions, AutoCAD or related GIS applications (<b>Attach a copy of the CV</b>)</p>

All the other terms and conditions remain the same.



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